

February 16, 2012

## MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, February 16, 2012 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present:

Marion Watson, Chairperson  
Michael Miceli, Secretary  
John Matijevich, Member  
Hank Bogdala, Member

Absent:

Dr. Donald J. Klusendorf, Vice-Chairperson

Also Present:

Chief Dave Godlewski  
Carla Wyckoff, State's Attorney's Office  
Susan Rankin, Executive Secretary  
Beverly Bogdala, Guest

Session called to order at 9:00AM by Chairperson Watson.

Minutes from the 1/19/12 regular session and 1/26/12, 2/7/12, 2/9/12, special session meetings were reviewed and unanimously approved on motion of John Matijevich, seconded by Hank Bogdala. Executive session minutes from 12/15/11, 1/19/12, and 2/7/12 were reviewed in Executive session but unanimously approved in open session on motion from John Matijevich, seconded by Hank Bogdala. Assistant State's Attorney (ASA) Carla Wyckoff recommended that the July-December 2011 Executive session minutes remain closed. Motion made by Hank Bogdala to keep aforementioned minutes closed. John Matijevich seconded. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of John Matijevich, seconded by Mike Miceli.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Mike Miceli made a motion to approve reports as presented, seconded by Hank Bogdala. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. Our current Conditional Certified Eligibility list has 111 candidates. There are four candidates on the Supplemental Transfer list. There are currently two candidates on the Certified Eligibility list.

It was requested from the Office of the State's Attorney to provide a letter in agreement to close the Deputy Johnson case. ASA Carla Wyckoff will assist Susan Rankin in drafting the letter to provide to the Merit Commission for review.

Discussion was made in regards to the Deputy Sheriff appointment of Kevin Lyons by the Sheriff's Office. John Matijevich made a motion to request that the Sheriff's Office provide the Commission a letter of withdrawal of appointment. Mike Miceli seconded. All in favor. ASA Carla Wyckoff will follow up with the ASA representative for the Sheriff's Office.

Chairman Watson advised that the Sergeant promotion oral interviews will continue on February 21<sup>st</sup>, 23<sup>rd</sup>, and 25<sup>th</sup>. After receiving the interview scores from the vendor, Susan Rankin will create the final Sergeant Certified Promotional List & Promotional Register to provide to the Sheriff. Chairman Watson reiterated the process that the first three names in ranking order are provided to the Sheriff as well as the entire list of names in ranking numerical order.

Chief Dave Godlewski advised there are currently five Deputy Sheriff openings. There is currently one entry level candidate, Timothy Fish, at the State Academy. Four lateral transfers have recently been hired – Gregory Abshire, Adam Domerchie, Andrew Markoya, and Justin Rundall. Chief Godlewski also advised that the Sheriff's Office is currently restructuring a few of the current divisions within the Department. Part time court security officers (CSO) positions will be hired to replace current Grade I Deputy Sheriffs. A Special Investigations Unit (SIU) will be created to supplement the current Criminal Investigations Division. In addition, the Warrants and Civil Process division will increase staff to provide support to the current teams.

A question had been raised regarding the \$25.00 application fee. ASA Carla Wyckoff advised that there was no change in the law regarding county law enforcement agencies charging a fee for Deputy Sheriff applications.

Chairperson Watson requested a motion to go into Executive session at 10:40AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by John Matijevich, seconded by Mike Miceli.

The meeting was reconvened to regular session by Chairperson Watson at 11:40AM.

Review was made of twelve entry and lateral candidate application and screening examinations. By unanimous vote, Mario Fearon was rejected. By unanimous vote, lateral transfer candidate Eric Wang, Amanda Fosco, Julia Hiett, and Michael Kuvala were certified to the Sheriff. By unanimous vote, William Bogdala, Jose Herrera, William Leinonen, Evan Moy, Nicole Pearson, and Stephanie Werle will continue in the testing. By split vote, Andrea Costa will not continue in the testing.

The split vote on Andrea Costa was as follows. Marion Watson – no; Mike Miceli – yes; John Matijevich – no; Hank Bogdala – no. Three no. One yes.

John Matijevich made a motion to accept those who were certified and rejected. Hank Bogdala seconded. All in favor.

Meeting adjourned on motion of Mike Miceli, seconded by John Matijevich at 11:45AM.